



# 2021 TENNIS EUROPE NATIONS CHALLENGE BY HEAD

12 & UNDER TEAM EVENT

Application to Host  
a Qualifying Round



# 2021 Tennis Europe Nations Challenge by HEAD

Application to host 12 & Under Boys and Girls

## Contents

1. INTRODUCTION .....	3
2. GENERAL INFORMATION .....	3
2.1 DATES .....	3
2.2 COMPETITION .....	3
2.3 COMPOSITION OF TEAMS.....	3
2.4 NOMINATION OF TEAMS.....	4
2.5 APPLICATION TO STAGE QUALIFYING ROUNDS .....	4
2.6 CONDITIONS OF ASSIGNMENT,ORGANISATION MANUAL & PROMOTION GUIDELINES.	4
2.7 IMPORTANT NOTICE .....	4
3. CONDITIONS FOR THE ORGANISATION OF A QUALIFYING ROUND .....	5
3.1 AT CHARGE OF THE NATIONAL ASSOCIATION AND/OR LOCAL ORGANISER HOSTING THE EVENT .....	5
A. Staging of the Event .....	5
B. Hospitality (hotel accommodation and meals) to the Teams (TBC).....	5
C. Referee's Fees and Expenses .....	6
3.2 AT BENEFIT OF THE NATIONAL ASSOCIATION AND/OR LOCAL ORGANISER HOSTING THE EVENT .....	6
3.3 TENNIS EUROPE/ HEAD IDENTIFICATION .....	6
A. On Court Identification .....	6
B. Printed Material .....	7
C. Official Partner of the Tennis Europe Nations Challenge by HEAD .....	7
D. Net Banners .....	7
3.4 OFFICIAL BALL .....	7
3.5 TELEVISION RIGHTS .....	8
3.6 LIVE SCORING/ STREAMING .....	8
3.7 PHOTOS.....	8
4. LIABILITY .....	9
5. HEALTH, SAFETY AND SECURITY .....	9
6. SAFEGUARDING ISSUES.....	10
7. RULES .....	10
8. INFORMATION .....	10
9. CONTACT .....	11
ATTACHMENT #1: 2021 TENNIS EUROPE NATIONS CHALLENGE BY HEAD .....	12
12 & UNDER APPLICATION FOR HOSTING QUALIFYING ROUNDS.....	12
BOYS 12 & UNDER.....	12

# 2021 Tennis Europe Nations Challenge by HEAD

Application to host 12 & Under Boys and Girls

## 1. INTRODUCTION

The 12 & Under Tennis Europe Junior Tour (individual events) was established in 1999 and was devised in order to give the opportunity for International playing experience to promising youngsters, whilst simultaneously taking steps to ensure that players are not exposed to excessive pressures.

In 2006 the Junior Committee of Tennis Europe decided that it was important to offer players the opportunity to play a team event for boys and girls 12 & Under, under summer conditions after the results of an inquiry that Tennis Europe carried out, with 50 Member Nations taking part.

In 2007 the first edition of this competition took place. In order to reflect Tennis Europe's current corporate identity, and also to acknowledge the role of the organisation's 'Official Racquet, Ball and Bag, Partner', the event is now known as 'Tennis Europe Nations Challenge by HEAD.'



## 2. GENERAL INFORMATION

### 2.1 DATES

Tennis Europe Nations Challenge by HEAD, Qualifying Rounds: **July 22 – 25, 2021**  
Tennis Europe Nations Challenge by HEAD, Final Rounds: **August 5 – 8, 2021**

### 2.2 COMPETITION

**Format:** 2 Singles and 1 Doubles - 8 teams qualify for the final round.  
Whenever possible: Round Robin with playoffs matches.

### 2.3 COMPOSITION OF TEAMS

In order to be eligible to compete, a team should have a maximum of three players on site and available to play and a non-playing Captain and get full hospitality.

The Non-Playing Captain, who must be a minimum of 24 years of age prior to the end of the calendar year in which the competition is played (unless approved by Tennis Europe in writing), shall qualify regardless of his/her nationality and shall be subject to the rules which apply to members of his/her team. A Captain shall be able to represent one nation only during a calendar year.

The captain is required to have a coaching qualification recognised by the National Association concerned.

If for reasons of health, injury or bereavement, a team is able to field only two players, such team will be permitted to participate only if written approval is obtained from Tennis Europe prior to start

## 2021 Tennis Europe Nations Challenge by HEAD

Application to host 12 & Under Boys and Girls

of the Competition.

### 2.4 NOMINATION OF TEAMS

Nominations of individual players in order of merit for singles, and the non-playing Captain, must be received by Tennis Europe at least one month before the scheduled first day of play for the Final Rounds of the Competition.

The lists with the nominated players will be published on the Internet and officially sent to the local organisers with the Order of Merit before the start of the captain's meeting.

### 2.5 APPLICATION TO STAGE QUALIFYING ROUNDS

Nations wishing to apply may send back the attached form **by Friday 15<sup>th</sup> January 2021 at the latest**. (See attachment #1) The Tennis Europe Junior Committee will only consider applications indicating the names and complete addresses of Organising Clubs.

**Note:** The Competition is to be played preferably on Clay courts. The Tennis Europe Junior Committee can decide to play on a different surface on special request. The average number of teams in a Qualifying Round is seven (7), while the final number in a Final Round is 8, an adequate number of courts have to be provided for the duration of the competition of four (4) days.

The allocation of the venues and the repartition of the countries in the zones will be made by the Junior Committee in March, taking into consideration:

- The geographical locations of the venues.
- Countries will be drawn

### 2.6 CONDITIONS OF ASSIGNMENT, ORGANISATION MANUAL & PROMOTION GUIDELINES

The Local Organisers will be supplied together with the Conditions of Assignment a copy of the Tennis Europe Organisation Manual and Promotion Guidelines for staging of the 2021 Tennis Europe Nations Challenge by HEAD 12 & under.

### 2.7 IMPORTANT NOTICE

The document entitled Promotional Guidelines will have full details of the HEAD Partnership for this competition, which will be sent to you later on and ask you to sign it. Tennis Europe reserves exclusive rights for 2021 for the following categories: Tennis Racquets, Tennis Balls, Tennis Bags, Tennis sensor, Tennis strings and Sportswear and Footwear.

Balls will be provided free of charge.

## 2021 Tennis Europe Nations Challenge by HEAD

Application to host 12 & Under Boys and Girls

### 3. CONDITIONS FOR THE ORGANISATION OF A QUALIFYING ROUND

#### 3.1 AT CHARGE OF THE NATIONAL ASSOCIATION AND/OR LOCAL ORGANISER HOSTING THE EVENT

##### A. Staging of the Event

- Rental of the competition and practice courts
- Umpires, linesmen and ball boys
- On-site transportation (from and to the nearest airport or railway station at the arrival and departure of the teams - connections Hotel - Club)
- Advertising and promotion

##### B. Hospitality (hotel accommodation and meals) to the Teams (TBC)

#### **Due to the current COVID-19 pandemic, additional regulations and precautions can be required regarding hospitality.**

Free Hospitality (hotel nights, breakfast, lunch and dinner) must be provided daily starting with the dinner on the day before the start of the Event until breakfast of the day following the conclusion of the competition.

Free Hospitality must be offered to the following maximum number of persons (including the captain of the team):

- 4 people (3 players + 1 Captain) for the Cups played with 2 singles and 1 doubles

Players will get twin or three bedded rooms with shower or bath. Players of different nationalities shall not be lodged in the same room. Captains shall be lodged in single rooms with shower or bath, and in the same hotel than the players.

The Captains of the teams are responsible for the settlement of all accounts of their team members before their departure.

Extra persons above the maximum or different arrangements are at charge of the respective National Association.

#### **4-Team-Zones & 5-Team-Zones, Qualifying Rounds**

Can be played on three days (Round Robin for the 4-Team Zone and Knock out format for the 5-Team Zone). Therefore the teams are kindly asked to arrive on Thursday, 22<sup>nd</sup> July 2021.

The matches will be played on Friday, Saturday and Sunday.

Hospitality will start on Thursday 22<sup>nd</sup> July 2021 with dinner and end on Monday, 26<sup>th</sup> July 2021 after breakfast.

#### **6-Team-Zones, 7-Team-Zones, 8-Team-Zones, Qualifying Rounds**

Will be played on four days (Round Robin followed by playoffs matches). Hospitality will start on Wednesday 21<sup>st</sup> July with dinner and end on Monday, 26<sup>th</sup> July 2021 after Breakfast.

## 2021 Tennis Europe Nations Challenge by HEAD

Application to host 12 & Under Boys and Girls

### 8-Team-Zones, Final Rounds

Will be played on four days (Round Robin with placement places) Hospitality will start on Wednesday 4<sup>th</sup> August with dinner and end on Monday, 9<sup>th</sup> August 2021 after Breakfast.

#### Hospitality (hotel accommodation and meals) to Tennis Europe Officials for the Final Rounds only:

- Tennis Europe Official Representative (and accompanying person)
- Tennis Europe Official Liaison

The hospitality will cover the same period as for the teams.

### C. Referee's Fees and Expenses

All tournaments must at their own expense provide a Referee for the duration of the tournament. The Referee designated by the National Association must be minimum an ITF White Badge.

The reimbursement of the Referee's fees and expenses will be made in conformity to the Regulations and procedures of the National Association hosting the Event.

### 3.2 AT BENEFIT OF THE NATIONAL ASSOCIATION AND/OR LOCAL ORGANISER HOSTING THE EVENT

- A. Gate (income from tickets sales) (TBC)
- B. Sales of boards and banners for commercial advertisements on the Court.
- C. Contributions from local institutions or sport authorities.
- D. Revenues from sales of advertising pages in the Official Programme of the Event (Tennis Europe will have reserved two page free of charge in the Official Programme for the Tennis Europe President's Message and the HEAD advertisement). Proof of the cover page of the Programme must be submitted to Tennis Europe for approval before printing is initiated.
- E. Right to appoint official suppliers to the Event.
- F. Right to sell merchandising and concession stands on site.

### 3.3 TENNIS EUROPE/ HEAD IDENTIFICATION

Precise promotion guidelines will be supplied in due time but in any case, the local organisers are obligated to ensure the following Tennis Europe identification during the event.

#### A. On Court Identification

Tennis Europe reserves the rights to place 6 banners on Center Court and 2 banners on each of the remaining courts.

## 2021 Tennis Europe Nations Challenge by HEAD

Application to host 12 & Under Boys and Girls

### B. Printed Material

On all printed material (Cover of the Official Programme, Official Poster, invitations, tickets, stationary, etc.) the Tennis Europe logo, the Tennis Europe Nations Challenge by HEAD logo and the HEAD logo shall be implemented, free of any charge.



- 2 Pages must be reserved for the Tennis Europe Junior Tour Advert.
- 1 Page must be reserved for a message of the Tennis Europe President free of any charge in the Official Programme with his Photograph.

The related artwork will be supplied in due time by Tennis Europe to the Local Organiser.

Proof of the cover page must be supplied to Tennis Europe for approval before printing.

### C. Official Partner of the Tennis Europe Nations Challenge by HEAD

#### ***"HEAD Exclusivity***

*HEAD is the official and exclusive partner for the following product categories:*

- *Tennis Racquets*
- *Tennis Balls*
- *Tennis Bags*
- *Tennis sensor*
- *Tennis strings*
- *Sportswear and Footwear*

***NO*** other brand name of any tennis-racquets and ball manufacturer shall be accepted on-site (promotion, advertising, banners, sales etc.) or in written material related to the 2021 Tennis Europe Nations Challenge by HEAD. "

### D. Net Banners

Tennis Europe reserves exclusively all the rights regarding net banners for the year 2021 according to the Rules & Regulations of Tennis. The Organiser is not allowed to place any banners on the net.

#### 3.4 OFFICIAL BALL

The official ball for the Tennis Europe Nations Challenge by HEAD is the HEAD ball. The balls will be free of charge.

## 2021 Tennis Europe Nations Challenge by HEAD

Application to host 12 & Under Boys and Girls

### 3.5 TELEVISION RIGHTS

Tennis Europe is the exclusive owner of all "audio" and "audio-visual" media rights to the Event including but without limitation to all forms of television, internet, mobile, radio and other electronic media.

Tennis Europe hereby agrees to assign to the Host Organiser the exclusive right to appoint and enter into any contracts with Host Broadcasters to produce and broadcast coverage of the Event taking place during the term of the Agreement by means of Traditional Broadcast Television and Traditional over the air radio within the Host Territory, provided that the Host Organiser will procure a full assignment of copyright and other IP rights in any coverage to Tennis Europe (including but not limited to "archive rights").

Any revenues generated by the Host Organiser from such contracts will be for the sole benefit of the Host Organiser.

The Host Organiser will make best efforts to negotiate with the Host Television Broadcaster to provide Tennis Europe, free of charge, with recordings of all matches at the Event in such format as requested by Tennis Europe.

### 3.6 LIVE SCORING/ STREAMING

Tennis Europe is the exclusive rights owner regarding live scoring and live streaming from Tennis Europe Junior Tour events, including team competitions.

For 2021, these rights are hereby granted to the Host Nation/Local Organiser of each event for their own use. Please note that Tennis Europe should be informed in advance of any live scoring/streaming plans.

### 3.7 PHOTOS

The organiser shall provide photos to Tennis Europe free of charge of the event, teams and matches (on-court & off-court), including the Opening & Prizegiving Ceremony with the indication of the names. Tennis Europe shall receive the photos daily or immediately after the end of the competition. Tennis Europe will have full rights to use the photos in printed and digital purposes.

## 2021 Tennis Europe Nations Challenge by HEAD

Application to host 12 & Under Boys and Girls

### 4. LIABILITY

Tennis Europe cannot be held liable for any unpaid bills or any damage done at the hotel or on-site.

Should any of the above occur, the matter must be settled directly with the responsible National Tennis Association. Tennis Europe however, will appreciate to be informed.

In supplying an application of a venue for the 2021 Tennis Europe Nations Challenge by HEAD confirms that the conditions for the organisation of the tournament will be satisfactorily and undertakes to ensure that the conditions continue to meet the requirements until the tournament is satisfactorily completed. This includes not only that the tournament follows all applicable rules and has the staff and infrastructure to reasonably complete the event, but also to confirm that the Referee of the tournament has the required qualification to officiate at the event.

National Associations must ensure that the venue(s) they sanction for inclusion in the 2021 Tennis Europe Nations Challenge by HEAD maintain appropriately high standards of organisation and administration. This includes, but is not limited to, having in place and maintaining appropriate policies and procedures in respect of child welfare and safeguarding and ensuring that the venues they sanction comply with such policies and with the 2021 Tennis Europe Nations Challenge by HEAD Organisational Requirements (as may be amended from time to time).

The tournament organiser must have adequate insurance cover for the event. The tournament organiser is responsible for taking out a suitable insurance policy which is compliant with local laws and regulations and which insures against claims made for damage to property and for death/injury caused to people at the event for which the applicant is legally liable.

**Tennis Europe, National Association, Tournament Organiser, applicant cannot be held liable for (and as such are not responsible for reimbursing) any expenses that might occur to the players, coaches/accompanying persons and any other persons or entities due to any potential issue (e.g. political unrest, health epidemic, natural disaster) which may occur (i) while travelling to or from Competitions and (ii) onsite before, during and after the event.**

### 5. HEALTH, SAFETY AND SECURITY

The health, safety and security of all persons involved in the tournament, including players, officials, tournament staff and spectators, are of principal importance. The National Association is responsible for ensuring a sufficient plan for the protection of all involved persons against any such problems is in place and implemented for the tournament.

The National Association, in association with the Tournament Director, must make Tennis Europe aware immediately of any major issues or threats (e.g. political unrest, health epidemic, natural disaster) that could impact the progress of the tournament or the health, safety or security of persons involved, whether they occur in advance of or during the tournament.

Tennis Europe reserves the right to refuse approval of or to cancel any previously sanctioned tournament or series of tournaments at any time on the grounds of health, safety, security or any other potential threat to any persons attending or due to attend the tournament(s) or to the successful running of the tournament(s), without any liability on behalf of the Applicant, National Association, Tournament Organiser or Tennis Europe (for the avoidance of doubt, Tennis Europe, the Applicant, National Association and/or the Tournament/Host Organiser will not be liable to any

## 2021 Tennis Europe Nations Challenge by HEAD

Application to host 12 & Under Boys and Girls

Players or any other persons or entities for any costs that they might have incurred in relation to such cancelled Competitions, including, without limitation, any transport and/or accommodation costs). This decision will be made on behalf of Tennis Europe by the Tennis Europe Juniors Committee or its nominee.

To minimize potential safety risks to all participants and to help control the access and movement of all individuals at the tournament venue, Tennis Europe recommends that tournaments have a security plan and system in place and that an accreditation system is used.

**All tournament hosts/organisers and participants must adhere to the current Tennis Europe COVID-19 Health and Safety protocols: <https://www.tenniseurope.org/page/37892/Return-to-Competition-Protocols>**

### 6. SAFEGUARDING ISSUES

The Tournament Organiser/ National Association must provide on the Fact Sheet, the name and contact details (address, email and telephone number) of the statutory authority in their country (or state, borough, region if appropriate) that is responsible for receiving safeguarding issues.

Each country handles these matters differently, but typically the statutory authority would be the police or other local law enforcement agency, a child protection agency, social services agency, national association or other similar type organisation.

### 7. RULES

The 2021 Regulations will be published on the Tennis Europe website ([www.tenniseurope.org](http://www.tenniseurope.org)) in due time.

### 8. INFORMATION

The Junior Committee of Tennis Europe is offering to National Federations / Clubs the option of a contract for 2 or 3 years in hosting a round. However, if the National Federation and club prefer not to commit itself for a longer period it may continue with a one-year contract.

#### **Benefits of a contract for a longer period:**

- Help Tournaments / National Federations in negotiations with local sponsors.
- Greater Promotion of the National Federations / Clubs at the European level.
- Creating Historical continuity for National Federations / Clubs for specific events.
- Remove the current uncertainty whereby each year the National Federation / Club has to wait for confirmation as to whether it will organise the same event the following year.
- Longer term and more efficient cooperation between Tennis Europe and the National Federation / Club.

## 2021 Tennis Europe Nations Challenge by HEAD

Application to host 12 & Under Boys and Girls

### 9. CONTACT

Nathalie Klink: Manager, Junior Tennis

Tennis Europe, Zur Gempenfluh 36, CH-4059 Basel

**Telephone:** +41 61 335 9043

**Email:** [juniors@tenniseurope.org](mailto:juniors@tenniseurope.org)



2021 Tennis Europe Nations Challenge by HEAD

Application to host 12 & Under Boys and Girls

**ATTACHMENT #1: 2021 TENNIS EUROPE NATIONS CHALLENGE BY HEAD  
12 & UNDER APPLICATION FOR HOSTING QUALIFYING ROUNDS**

*Please fill in one sheet per event!*

THE NATIONAL ASSOCIATION OF \_\_\_\_\_

REQUESTS THE ORGANISATION OF A QUALIFYING ROUND OF:

*Please  the right box*

- |   |                                   |                                    |                                      |
|---|-----------------------------------|------------------------------------|--------------------------------------|
| <input type="checkbox"/> BOYS 12 & UNDER<br>QUALIFYING ROUND  | <input type="checkbox"/> One year | <input type="checkbox"/> Two years | <input type="checkbox"/> Three years |
| <input type="checkbox"/> GIRLS 12 & UNDER<br>QUALIFYING ROUND | <input type="checkbox"/> One year | <input type="checkbox"/> Two years | <input type="checkbox"/> Three years |

Proposed venue: \_\_\_\_\_

Name of the club: \_\_\_\_\_

Responsible person: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Court surface: \_\_\_\_\_

Number of courts: \_\_\_\_\_

Nearest airport: \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**To be sent back to Tennis Europe by 15<sup>th</sup> January 2021.**

Tennis Europe, Nathalie Klink, Zur Gempenfluh 36, 4059 Basel  
Tel: +41 61 335 9043, E-mail: [juniors@tenniseurope.org](mailto:juniors@tenniseurope.org)

Basel, December 2020



Tennis Europe  
Zur Gempenfluh 36  
CH-4059 Basel

Tel: +41-61-335 9040  
Fax: +41-61-331 7253

Email: [juniors@tenniseurope.org](mailto:juniors@tenniseurope.org)  
Website: [www.tenniseurope.org](http://www.tenniseurope.org)